

Locke Lord 2800 Financial Plaza Providence, RI 02903 Telephone: 401-274-9200 Fax: 401-276-6611 www.lockelord.com

Christopher D. Graham Managing Partner – Providence Office Direct Telephone: 401-276-6579 Direct Fax: 888-325-9236 christopher.graham@lockelord.com

September 15, 2017

## VIA COURIER

Rhode Island Department of State Business Services Division 148 W. River Street Providence, RI 02904

Rc:

ZELBY, LLC

Corporate ID #132145

Death of Registered Agent, V. Duncan Johnson

Dear Sir/Madam:

This letter shall serve as notice to your office that V. Duncan Johnson, a former partner of Locke Lord LLP, passed away recently. It has come to our attention that Mr. Johnson is listed in your records as the registered agent of ZELBY, LLC (the "Company").

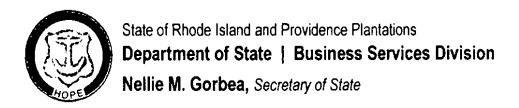
Please remove him as the registered agent of the Company in your records at your earliest convenience. Also, please send a notice to the Company advising it to designate a new registered agent to replace Mr. Johnson so that it remains in compliance with the General Laws of Rhode Island. Thank you for your attention to this matter.

Sincerely.

Christopher D. Graham, Esq.,

Office Managing Partner

AM 67194451.1



September 18, 2017

ZELBY, LLC 100 MAIN STREET PAWTUCKET, RI 02860

RE: Entity ID# 132145 ZELBY, LLC

Dear Sir or Madam:

This is to inform you that this office received on September 15, 2017 notice of the passing of V. Duncan Johnson, Esq. the Resident Agent for the above-named limited liability company, a copy of which is enclosed.

Pursuant to the provisions set forth in Section 7-16-11 of the General Laws of the State of Rhode Island, "each domestic or foreign registered limited liability company shall have a resident agent for service of process on the limited liability company". To ensure that your authority to conduct business will remain intact, please file a Change of Resident Agent form with this office.

To file a Change of Resident Agent form online using Visa, MasterCard, American Express or Discover, visit <a href="www.sos.ri.gov/business/">www.sos.ri.gov/business/</a>. If you do not have a CID and PIN or have forgotten your CID and/or PIN, please contact us at corp\_pin@sos.ri.gov.

If you prefer to use cash or check, visit <a href="www.sos.ri.gov/business/">www.sos.ri.gov/business/</a> to download a form. You can mail the form to us with your payment or visit our office to file in person. Of course, we will provide a hardcopy of the Change of Agent form upon request.

Thank you for your cooperation.

Sincerely,

Catherine Caprio Albanese

Deputy Director of Business Services

Catherine Capus Mibarese

enc.