



**State of Rhode Island and Providence Plantations  
Office of the Secretary of State**

Fee: \$20.00

Division Of Business Services  
148 W. River Street  
Providence RI 02904-2615  
(401) 222-3040

**Foreign Non-Profit  
Annual Report**

*Filing Period: June 1 - June 30*

*In accordance with R.I.G.L. 7-6-94, each corporation failing or refusing to file its annual report within the time prescribed by law (R.I.G.L. 7-6-91) is subject to a penalty fee of \$25.00.*

**ANNUAL REPORT YEAR:** 2019

**1. Corporate ID No.** 000936530

**2. Name of Corporation** Northeast Document Conservation Center, Inc.

**3. State of Incorporation**

State: MA

**ARTICLE III**

Using the dropdown labeled NAICS Code below, select the classification title that describes the primary type of activity in which your entity engages. The box to the right of the dropdown will populate a NAICS Code based on the chosen selection. If the NAICS Code is known, enter it into the box on the right. For further assistance with selecting a classification [click here](#).

NAICS Code   
541990

**4. Corporate Address in Rhode Island**

No. and Street: N/A  
City or Town: N/A State: RI Zip: 00000 Country: USA

**5. Foreign Corporation. Enter Principal Office Address**

No. and Street: 100 BRICKSTONE SQ., STE 401  
City or Town: ANDOVER State: MA Zip: 01810 Country:

**6. Brief Description of the Character of the Affairs Which are Actually Conducted in Rhode Island**

TO PROVIDE PRESERVATION, CONSERVATION AND DIGITIZATION SERVICES FOR PAPER AND PHOTOGRAPHIC MATERIALS.

**7. Names and Addresses of the Officers and Directors:**

**All officers and directors must be listed.**

<b>Title</b>	<b>Individual Name</b> First, Middle, Last, Suffix	<b>Address</b> Address, City or Town, State, Zip Code, Country
PRESIDENT	MICHAEL COMEAU	100 BRICKSTONE SQ., STE 401, ANDOVER, MA 01810 USA
TREASURER	JIM DARR	57 HOBBLEBUSH LANE CARLISLE, MA 01741 USA
SECRETARY	BRENDA LAWSON	100 BRICKSTONE SQ., STE 401, ANDOVER, MA 01810 USA
CEO	WILLIAM VEILLETTE	100 BRICKSTONE SQUARE ANDOVER, MD 01810 USA
DIRECTOR	KEITH FIELDS	100 BRICKSTONE SQ., STE 401 ANDOVER, MA 01810 USA
DIRECTOR	MICHAEL YORK	100 BRICKSTONE SQUARE ANDOVER, MD 01810 USA
DIRECTOR	MICHAEL CLOONAN	300 THE FENWAY BOSTON, MA 02115 USA

**8. REGISTERED AGENT IN RHODE ISLAND - DO NOT ALTER**  
**Changes Require Filing of Form 641 - R.I.G.L. 7-6-13 / 7-6-78**

INCorp SERVICES, INC. 222 JEFFERSON BOULEVARD, SUITE 200 WARWICK , RI 02888

**9. This report must be signed by either the President, Vice President, Secretary, Assistant Secretary, Treasurer, duly Authorized Representative, Receiver, or Trustee.**

**Signed this 27 Day of June, 2019 at 5:54:58 PM by the authorized person. *This electronic signature of the individual or individuals signing this instrument constitutes the affirmation or acknowledgement of the signatory, under penalties of perjury, that this instrument is that individual's act and deed or the act and deed of the company, and that the facts stated herein are true, as of the date of the electronic filing, in compliance with R.I. Gen. Laws § 7-6.***

By MICHAEL COMEAU  
Signature of Authorized Person

Form No. 631  
Revised 09/07

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