



Office of the Secretary of State
Corporations Division
100 North Main Street
Providence, Rhode Island 02903-1335

ARTICLES OF INCORPORATION
(To Be Filed In Duplicate Original)

1. The name of the corporation is VIOLET HILL CLUB-ASSOCIATION

3. The specific purpose or purposes for which the corporation is organized are:

To be social in its structure, To help residents in time of need, To sponsor workshops for residents on federal, state + local benefit programs, To sponsor the distribution of monthly commodities, To sponsor the distribution of Brands Produce Program, To sponsor the distribution of canned goods, meats + dairy as a member of the RZ Community Food Bank, To promote friendship, To encourage leisure time activities, To promote a dialogue between tenants + management, To keep member interest alive and involved, To encourage new memberships, To be mainly self-supporting and non-profit, To sponsor wellness + health workshops

4. Provisions, if any, not inconsistent with the law, which the incorporators elect to set forth in these articles of incorporation for the regulation of the internal affairs of the corporation are:

FILED

JUN 30 2005

By CKM 70589

5. The address of the initial registered office of the corporation is 40 Leander Street, Apt 518.
(Street Address, not P.O. Box)

Providence, R. 02909 and the name of its initial registered agent at such
(City/Town) (Zip Code)
address is CATHERINE E CHAPMAN
(Name of Agent)

6. The number of directors constituting the initial Board of Directors of the Corporation is _____
(not less than three directors)
and the names and addresses of the persons who are to serve as the initial directors are:

Name	Address
WILFRED DEMING	40 LEANDER ST, PROV. R.I. 02909 APT 417
VINCENZA SILVESTRO	40 LEANDER ST, PROV. R.I. 02909 APT 602
ALFREDA PRZYBYLOWICZ	40 LEANDER ST, PROV. R.I. 02909 APT 310
DORIS GULITTA	40 LEANDER ST, PROV. R.I. 02909 APT 322

7. The name and address of each incorporator is:

Name	Address
CATHERINE CHAPMAN	40 LEANDER ST, PROV. R.I. 02909 APT 518
ANNA GAINFORD	40 LEANDER ST, PROV. R.I. 02909 APT 117
BARBARA MESSER	40 LEANDER ST, PROV. R.I. 02909 APT 518
MARIE LEAMY	40 LEANDER ST, PROV. R.I. 02909 APT 420

8. Date when corporate existence is to begin JULY 15, 2005
(not prior to, nor more than 30 days after, the filing of these Articles of Incorporation)

Under penalty of perjury, I/we declare and affirm that I/we have examined these Articles of Incorporation, including any accompanying attachments, and that all statements contained herein are true and correct.

Date: 6/29/2005

Catherine Chapman
Anna Gainford
Barbara Messer
Marie A. Leamy

Signature of each Incorporator

CONSTITUTION

1. The name of this organization shall be **VIOLET HILL CLUB/ASSOCIATION**.
2. It shall be the purpose of this organization:
 - A. To be social in it's structure.
 - B. To help residents in time of need.
 - C. To sponsor workshops for resident's on Federal, State and local benefits programs.
 - D. To sponsor the distribution of monthly commodities.
 - E. To sponsor the distribution of the Bread & Produce Program.
 - F. To sponsor the distribution of canned goods, meats & dairy as a member of the RI Community Food Bank.
 - G. To Sponsor Health & Wellness Screenings
 - H. To promote friendship.
 - I. To encourage leisure time activities.
 - J. To promote a dialogue between residents and management.
 - K. To keep member interest alive and involved.
 - L. To encourage new membership.
 - M. To be mainly self-supporting and non-profit.
3. Membership in this organization shall be open to all residents of **HILLCREST VILLAGE APARTMENTS**, 40 Leander Street, Providence, RI 02909-5637.
4.
 - A. Elected officers of this organization shall consist of a President, Vice President, Treasure, Secretary, and an appointed Sunshine Person and Travel Director.
 - B. No Officer shall hold more than one office at a time.
 - C. Elections of officers are on a yearly basis.
5. Monthly meeting will be held on the first Wednesday of every month in the Community Room at 7:30 PM.
6. This Constitution may be amended by a 2/3 vote of the members present at any regular meeting at which a quorum is present. A quorum shall be deemed to be a simple majority.
7. The President shall appoint committees, as they become necessary.

BY LAWS

1. The **President** shall preside at the meetings of the Club, keeping order and performing all duties pertaining to the Office. The President shall make arrangements to bring in speakers and special agents to help promote resident's well being and address their concerns. The President is responsible for the upkeep of the club's monthly calendar posted on the community room door. The President shall have the right to call a special meeting at such time it becomes necessary.
2. The **Vice-President** shall assist the President in their duties when called upon and succeed them should a vacancy occur in the Office of President prior to election date. The Vice President shall assume the duties of any Officer who is absent.
3. The **Treasurer** shall keep proper and accurate records and make accountings of all monies received and expended at each regularly scheduled monthly meeting. The treasurer shall see to the deposit of all monies in the bank of the club/association's choice. The Treasurer shall collect dues on the night of the Monthly Meeting. He or she shops for all club needs including but limited to the weekly kitchen supplies, bingo supplies, meeting snacks, prizes, etc. The treasurer makes all arrangements and is charge of all monthly and special dinners including sign up sheets. It is the Treasurer's responsibility to make sure all members are paid to date before attending the monthly dinners. The treasure runs the raffle at the monthly dinners. All monies expended must be approved by the President, accompanied by a valid receipt presented to the Treasurer and should be paid by check when ever possible.
4. The **Secretary** shall record all proceedings by keeping a written record of all regular and special meetings. The Secretary shall take attendance at the monthly meeting or any special meeting, and collect the raffle prizes at this time. The Secretary shall post a notice one-week before the monthly meeting takes place. The Secretary shall also take care of all club communications.
5. All Officers shall be available to help other officers in any capacity that is necessary when running an event.
6. All Officers are ex-officio members of all standing committees if possible. One officer must be a part of all standing committees.
7. All officers are to hold the Office until a new officer is elected. All Officers if elected or re-elected may serve with a No Term Limit.

person shall also make an accounting of this collection and her activities at the monthly meeting.

17. The **Travel Director** is appointed by the President. This person shall be guided by the Travel Policy. Their responsibility is to make all the arrangements for the monthly trips. These trips include restaurants and a shopping outlet or a trip to a particular event, facility or establishment. They must set up the event, date, time and price then post a notice for the members to sign up on. Collect any fees if necessary and is in charge of the entire excursion. This person shall also make an accounting of any fees collected. They shall also announce any upcoming event at the monthly meeting.
18. Membership has its privileges and responsibilities. To be considered an **active member** you should attend every meeting, 3 unexcused absences will take you off the Club/Association Register. As a member you should take part in one of the club's fundraisers (bingo, kitchen) on a monthly basis. Each member should support all extra fund raising activities especially the bazaar raffle by purchasing at least one book of tickets. Members should consider volunteering for committees remembering that "many hands make light work." Supporting the Club/Association's activities is paramount in keeping the club/association alive. If you cannot participate on a monthly basis you could be asked to leave the club.

VIOLET HILL CLUB/ASSOCIATION

40 LEANDER STREET
PROVIDENCE, RI 02909-5637

1. The Violet Hill Club/Association runs the following activities:

- ♦ **A Dining Experience** sponsored by Rhode Island Meals on Wheels, Congregate Group. This meal site on our own premises gives us the opportunity to serve well-balanced and nutritious meals twice a week. Many of the elderly do not cook as much as they did before due to poor eye-site, coordination, balance, etc. This type of program helps them eat at least 2 healthy meals per week. We are on a pilot program at this time and hope to extend this to 5 days a week. A Non-Profit status would ensure our continued participation in this program. (To run this program it takes $6/\text{people} / \text{day} \times 4/\text{hrs} = 20/\text{hrs}/\text{wk} = 80/\text{hrs}/\text{month}$.)
- ♦ **A Bread & Produce Program** sponsored by the Rhode Island Community Food Bank. This activity is held weekly and provides bread items and produce for each of the residents. Many of the residents shop once a month and or course bread and milk are the first things they run out of. This program helps supplement their diet with bread a staple of life and produce for a healthier tomorrow. A non-profit status will enable us to upgrade our participation in the Rhode Island Community Food Bank. This upgrade will give us the privilege of obtaining canned goods, meats and dairy products. A Non-Profit status would ensure our continued participation in this program. (This takes $4/\text{people} \times 1/\text{hr}$ to set up = $4/\text{hrs}$, $1/\text{person} \times 5/\text{hrs}$ to watch before distribution and $4/\text{individuals} \times 1/\text{hr}$ for distribution = $13/\text{hrs}/\text{wk} = 52/\text{hrs}/\text{month}$)
- ♦ **A Commodities Distribution** takes place once a month. This program is delivered by the PROCAP (Providence Community Action) through a contract with the Federal Government Title Program. All residents are eligible due to the fact that all of Hillcrest is HUD subsidized. Many residents at Hillcrest are below the poverty level and this type of assistance gives them the choice of paying for medicine or food. This food subsidy helps provide many residents with needed medication. A Non-Profit status would ensure our continued participation in this program. (This program takes $2/\text{people} \times 1/\text{hr}$ for receiving goods; $1/\text{person} \times 5/\text{hrs}$ to watch over goods to distribution and $9/\text{people}$ to distribute the food within a $2/\text{hr}$ period = $24/\text{hrs}/\text{month}$.)

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5) **Line Dancing** - We hope to include this in our schedule in the next few months. This aerobic workout provides a great way for people of all ages to exercise and have fun. This program will help with the physical well being of our residents. In order to get more equipment we need a non profit status to obtain items from local businesses. (Estimated time is $2 \times 1 \frac{1}{2}/\text{hrs} = 3/\text{hrs} \times 4 = 12/\text{hrs}/\text{month}$)

6) **Arts & Crafts** - We hope to include this in the 2006 season.

A Non-Profit status will make us eligible to receive materials and equipment to help ensure the future of the present clubs and to expand our list of club activities for the health and welfare of our residents.

- ♦ **Monthly Dinners** - This is the social event of the month for most of our club members where they can gather and share their news, life experiences, conversation and fellowship within this meal site. (This takes $6/\text{people} \times 4/\text{hrs} = 24/\text{hrs}/\text{month}$)
- ♦ **Monthly Meetings** - Within this meeting we discuss the month's happenings, club/association business (Secretary's Report), Treasurer's Report is given on the finances taken in from the Kitchen, bingo, raffles & dues, Presidents Report (What's coming up for the month); Sunshine report that tells everyone who is sick, in the hospital, or has been transferred to a nursing home; and time is put aside to discuss resident's issues pertaining to the management of the building (a report is sent into management with answers to our questions coming the next month). Refreshments are served. (This takes about $5/\text{people} \times 1/\text{hr} = 5/\text{hrs}$)
- ♦ An **informal bingo** is held weekly. Many residents like to get out of their apartments and get together. We sponsor this informal bingo on Saturday evening. ($2/\text{people} \times 3/\text{hrs} = 6/\text{hrs}/\text{wkly} = 24/\text{month}$)
- ♦ **Bazaar** - this is held annually. ($8 \text{ people} \times 12 \text{ hrs} = 96/\text{hrs}$ and $1 \text{ } 36/\text{hrs}$ in preparation = $132/\text{hrs}/\text{yr}$) Many companies donate gifts to non-profits to be used as fund raisers.
- ♦ **Fundraising** - We fundraise with the Open Kitchen, raffles during the monthly dinner and monthly meeting, and bingo. Other fundraisers are set up from time to time when money is needed to help subsidize all our activities especially our monthly dinners. (This takes $2/\text{people} \times 1/2/\text{hr} = 1/\text{hr} \times 2 = 2/\text{hrs}/\text{month}$)

We have brought in many federal, state and citywide agencies to help the residents with problems pertaining to health care, medicines, food, health issues and spirituality.

While trying to improve the living standards of the resident's at Hillcrest Village Apartments we are finding it necessary to become a non-profit to reap the benefits of the many federal, state and local programs available.

A non-profit status will ensure our participation in grants that will provide many needed services to our residents. This would help us upgrade our resources.

The Violet Hill Club/Association hopes to run an emergency in-house pantry. In order to do this we must become members of the Rhode Island Community Food Bank. In order to become a member we **MUST** have a non-profit status. His program along with the commodities and bread & produce program will supplement our resident's diets and provide nutritious food sources. Most of our residents are below the poverty level living in HUD subsidized housing. We have spoken to the RI Food Bank executives and they have endorsed our application once become a non-profit. In order to be accepted we need to make a few upgrades such as a refrigerator, freezer and shelving. We have met with RI Senator Frank Ciccone, III to sponsor us in our request for a Legislative Grant to pay for this upgrade.

The Violet Hill Club Association is open to all member of the Hillcrest Village Apartment Community, including the Fogarty Group and their clients. There are 130 Apartments and our membership is at 51% of people residing here. The only Club/Association activities that are closed to non-members are the monthly meeting and the monthly suppers, although the suppers are open to guests. All other activities are open to the entire population especially those concerning weekly food distribution, dinning center on Wednesday & Friday, health & wellness screenings, social services, trips, and clubs. Every new resident receives a package from management and the club/association has a flyer inside that package describing club/association activities.

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