



State of Rhode Island  
Department of State | Office of the Secretary of State  
Nellie M. Gorbea, Secretary of State

December 3, 2021

Village at Potter Pond, LLC  
c/o JEFFREY F. CAFFREY, ESQ.  
300 CENTERVILLE ROAD  
SUMMIT WEST, SUITE 300  
WARWICK, RI 02886

RE: Entity ID # 000972403  
Village at Potter Pond, LLC

Dear Sir or Madam:

The Division of Business Services of the Office of the Secretary of State has yet to receive your Annual Report for the year **2021** that was due between September 1 and November 1, 2021.

Pursuant to the provisions set forth in Section 7-16-41 of the General Laws of the State of Rhode Island, the Certificate of Organization/Registration of the above-named entity will be revoked after 60 days from the date of this notice for failure to file the report. **Please file your Annual Report for the year 2021 along with payment in the amount of \$75.00 that includes both the annual report filing fee and statutory penalty fee.**

To file an Annual Report online using a credit card visit <https://www.sos.ri.gov/divisions/business-services> . If you have forgotten your CID and/or PIN, please contact us at [corp\\_pin@sos.ri.gov](mailto:corp_pin@sos.ri.gov).

If you prefer to use cash or check, visit <https://www.sos.ri.gov/divisions/business-services> to download a form. You can mail the form to us along with your payment or you can use our drop box located at 148 West River Street, Providence, RI, 02904.

**\*\*PLEASE NOTE\*\*** - Effective January 1, 2022 the annual report filing period for all Limited Liability Companies will be from February 1 through May 1 of each year. You will not receive a reminder letter for the 2022 filing so please be sure to file the 2022 annual report during the new filing period.

Sincerely,

Nellie M. Gorbea  
Secretary of State

*Division of Business Services, 148 West River Street, Providence, RI 02904 (401) 222-3040*