



State of Rhode Island
Department of State | Office of the Secretary of State
Nellie M. Gorbea, *Secretary of State*

December 3, 2021

SAP Records LLC
c/o LEGALCORP SOLUTIONS, LLC
3970 POST ROAD
WARWICK, RI 02886

RE: Entity ID # 001711966
SAP Records LLC

Dear Sir or Madam:

The Division of Business Services of the Office of the Secretary of State has yet to receive your Annual Report for the year **2021** that was due between September 1 and November 1, 2021.

Pursuant to the provisions set forth in Section 7-16-41 of the General Laws of the State of Rhode Island, the Certificate of Organization/Registration of the above-named entity will be revoked after 60 days from the date of this notice for failure to file the report. **Please file your Annual Report for the year 2021 along with payment in the amount of \$75.00 that includes both the annual report filing fee and statutory penalty fee.**

To file an Annual Report online using a credit card visit <https://www.sos.ri.gov/divisions/business-services>. If you have forgotten your CID and/or PIN, please contact us at corp_pin@sos.ri.gov.

If you prefer to use cash or check, visit <https://www.sos.ri.gov/divisions/business-services> to download a form. You can mail the form to us along with your payment or you can use our drop box located at 148 West River Street, Providence, RI, 02904.

****PLEASE NOTE**** - Effective January 1, 2022 the annual report filing period for all Limited Liability Companies will be from February 1 through May 1 of each year. You will not receive a reminder letter for the 2022 filing so please be sure to file the 2022 annual report during the new filing period.

Sincerely,

Nellie M. Gorbea
Secretary of State

Division of Business Services, 148 West River Street, Providence, RI 02904 (401) 222-3040